



Get your
SNA Certificate in
School Nutrition
in 3 easy steps!



www.schoolnutrition.org/certificate

Level 1 Certificate

Step 1

- Complete an 8 hour Nutrition Education Core Course

Step 2

- Complete an 8 hour Food Safety & Sanitation Core Course

Step 3

- Submit to SNA:
 - Completed application form
 - Payment
 - Copies of all required certificates of completion

Note: You do NOT need to provide a copy of your high school diploma or GED

Level 2 Certificate

Step 1

- COMPLETE THE CORE REQUIREMENTS
 - 8 hour Nutrition Education Core Course
 - 8 hour Food Safety & Sanitation Core Course

Step 2

- COMPLETE THE KEY AREA REQUIREMENTS
 - 20 hours in Key Area 1 – Operations
 - 15 Hours in Key Area 2 – Nutrition, Education & Physical Activity
 - 20 Hours in Key Area 3 – Administration
 - 15 Hours in Key Area 4 – Marketing/Communications

Tip: Use the listing of courses by key area as a guide at www.schoolnutrition.org/keyareatable

Level 2 Certificate (cont...)



Step 3

- Submit to SNA:
 - Completed application form
 - Payment
 - Copies of all required certificates of completion
 - A copy of your high school diploma/
GED

Note: You do MUST submit a copy of your high school diploma or GED

Level 3 Certificate – Option A



Step 1

- High School Diploma / General Equivalency Diploma (GED)

Step 2

- COMPLETE THE COLLEGE REQUIREMENTS
 - 3 College Credits in Key Area 1 – Operations
 - 3 College Credits in Key Area 2 – Nutrition, Education & Physical Activity
 - 3 College Credits in Key Area 3 – Administration AND Key Area 4 – Marketing/Communications

Tip: Use the listing of courses by key area as a guide at www.schoolnutrition.org/keyareatable

Level 3 Certificate – Option A



Step 3

- Submit to SNA:
 - Completed application form
 - Payment
 - A copy of your high school diploma/ GED
 - Copies of your college transcripts

Notes: You do MUST submit a copy of your high school diploma or GED. Unofficial college transcripts will be accepted.

Level 3 Certificate – Option B



Step 1

- COMPLETE THE CORE REQUIREMENTS
 - 8 hour Nutrition Education Core Course
 - 8 hour Food Safety & Sanitation Core Course

Step 2

- COMPLETE THE KEY AREA REQUIREMENTS
 - 35 hours in Key Area 1 – Operations
 - 35 Hours in Key Area 2 – Nutrition, Education & Physical Activity
 - 45 Hours in Key Area 3 – Administration AND Key Area 4 – Marketing/Communications
 - 15 hours in General Electives (any of the four Key Areas)

Tip: Use the listing of courses by key area as a guide at www.schoolnutrition.org/keyareatable

Level 3 Certificate – Option B



Step 3

- Submit to SNA:
 - Completed application form
 - Payment
 - Copies of all required certificates of completion
 - A copy of your high school diploma/ GED

Note: You do MUST submit a copy of your high school diploma or GED.



Get Started Today!

Download the Program Guide & Application Forms
www.schoolnutrition.org/certificate

Important FYIs

- Core Requirement courses cannot date back further than five years of the date you apply.
- College courses can be used regardless of how many years ago they were completed
- Key Area hours completed by attending programs/ workshops cannot date back further than five years from the date you apply and must have at least 2 hours of active instructional time.



QUESTIONS?



Contact SNA's Certificate & Credentialing Staff

Email: certsns@schoolnutrition.org

Phone: (800) 877-8822

Web: www.schoolnutrition.org/certificate