



Director of the Year Award

Recognizing school nutrition directors

Nomination Form

Please remember to type your nomination and be sure to limit your responses to not exceed the word count maximums listed. Please double check that the nominee is a current SNA member who is currently SNA-certified OR SNA-credentialed (SNS) and has been a school foodservice director and SNA/state association member for at least five years. Not following these rules will result in a disqualified nomination.

Nominee's Information

Name of Nominee: _____ State _____

School District _____ Work Phone Number _____

Work Email Address _____

Please confirm that this individual meets the following requirements*:

- Current SNA Member in the District Director or Major City Director section
- SNA Member in the District Director or Major City Director section for at least 5 years (# of years: _____)
- School Food Service Director for at least 5 years (# of years: _____)
- State Association Member for at least 5 years (# of years: _____)
- Currently holds a SNA certificate in School Nutrition or the SNS credential

What state or national leadership position(s) has the nominee held? (Please list positions below.)

Your Information

Your Name: _____

Your Phone Number: _____

Your Email Address: _____

How do you know the nominee?

*You may confirm the membership and certification/credentialing status of the nominee by contacting your State SNA President or the SNA Service Center at (301) 686-3100 or servicecenter@schoolnutrition.org.



Please consider how the employee’s work demonstrates contributions made within the four key areas of SNA’s *Keys of Excellence* program, which include:

- Operations
- Nutrition, Nutrition Education, and Physical Activity
- Administration
- Marketing and Communications.

To eliminate bias, SNA would like to ensure that the nominee’s identity remains anonymous to the judges. Please do not reference the nominee or the nominee’s school district by name in your responses below.

Section 1: Program Enhancement (30 points)

Please provide 3 specific examples demonstrating how the nominee has positively impacted the foodservice program during their career as a school nutrition director. Please do not reference the nominee or school district by name. Only refer to the nominee as “the nominee” or “he/she”. Please include specific facts and details about how the director has impacted and marketed the school food service program, such as by increasing participation, getting the finances in order, etc.) Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

1.

2.

3.

Section 2: Staff Development (20 points)

Please provide 2 specific examples demonstrating how the nominee has provided training and/or mentoring for their staff during their career as a school nutrition director. Please do not reference the nominee or school district by name. Only refer to the nominee as “the nominee” or “he/she”. Please include the topics of trainings, when and how the mentoring developed, approximate date of training, estimated number of participants, if the training is ongoing or new, and how the training or mentoring has impacted the work of the staff/ the specific benefits of the trainings (such as staff retention, stipends for staff, improved work environment, etc.). Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example) Up to 10 points will be awarded per example.

1.

2.

Section 5: Community Outreach (15 points)

Please provide 3 specific examples demonstrating how the nominee has promoted school foodservice programs in their district to parents, the media, and community organizations during their career as a school nutrition director. Please do not reference the nominee or school district by name. Only refer to the nominee as “the nominee” or “he/she”. Please include specific details about events held, outreach conducted, and materials created, including topics, targeted audience and impact on your school nutrition program and school. Up to 5 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

1.

2.

3.